

# LEADER CONTROL SHEET

## OFFLINE GIFTS

“Offline” gifts refer to the donations given to you or your participants (youth) in the form of cash or check. Participants should record all cash or check donations on their Gift Tracker. Be sure to give the donor a Donation Receipt. Collect all Gift Trackers from participants and use this sheet to tally all of the donations.

If you have cash to turn in, please do not mail it. Give it to your church treasurer and ask him/her to write a check for the amount. You should include this check in the envelope that is mailed to Nazarene Compassionate Ministries.

PLEASE COMPLETE THE FORM BELOW.

Church/Group Name:  Leader Name:

Church Address:

Online Fundraising Team Name:

_____	\$ _____	_____	\$ _____
Participant #1 full name	Total Donation amount	Participant #11 full name	Total Donation amount
_____	\$ _____	_____	\$ _____
Participant #2 full name	Total Donation amount	Participant #12 full name	Total Donation amount
_____	\$ _____	_____	\$ _____
Participant #3 full name	Total Donation amount	Participant #13 full name	Total Donation amount
_____	\$ _____	_____	\$ _____
Participant #4 full name	Total Donation amount	Participant #14 full name	Total Donation amount
_____	\$ _____	_____	\$ _____
Participant #5 full name	Total Donation amount	Participant #15 full name	Total Donation amount
_____	\$ _____	_____	\$ _____
Participant #6 full name	Total Donation amount	Participant #16 full name	Total Donation amount
_____	\$ _____	_____	\$ _____
Participant #7 full name	Total Donation amount	Participant #17 full name	Total Donation amount
_____	\$ _____	_____	\$ _____
Participant #8 full name	Total Donation amount	Participant #18 full name	Total Donation amount
_____	\$ _____	_____	\$ _____
Participant #9 full name	Total Donation amount	Participant #19 full name	Total Donation amount
_____	\$ _____	_____	\$ _____
Participant #10 full name	Total Donation amount	Participant #20 full name	Total Donation amount

_____	\$ _____	_____	\$ _____
Participant #11 full name	Total Donation amount	Participant #12 full name	Total Donation amount
_____	\$ _____	_____	\$ _____
Participant #12 full name	Total Donation amount	Participant #13 full name	Total Donation amount
_____	\$ _____	_____	\$ _____
Participant #13 full name	Total Donation amount	Participant #14 full name	Total Donation amount
_____	\$ _____	_____	\$ _____
Participant #14 full name	Total Donation amount	Participant #15 full name	Total Donation amount
_____	\$ _____	_____	\$ _____
Participant #15 full name	Total Donation amount	Participant #16 full name	Total Donation amount
_____	\$ _____	_____	\$ _____
Participant #16 full name	Total Donation amount	Participant #17 full name	Total Donation amount
_____	\$ _____	_____	\$ _____
Participant #17 full name	Total Donation amount	Participant #18 full name	Total Donation amount
_____	\$ _____	_____	\$ _____
Participant #18 full name	Total Donation amount	Participant #19 full name	Total Donation amount
_____	\$ _____	_____	\$ _____
Participant #19 full name	Total Donation amount	Participant #20 full name	Total Donation amount
_____	\$ _____	_____	\$ _____
Participant #20 full name	Total Donation amount		

Once you have tallied all of the donations on this sheet mail all checks, Gift Trackers, and this Leader Control Sheet to:

Nazarene Compassionate Ministries  
17001 Prairie Star Pkwy  
Lenexa, KS 66220, USA

Total cash/check donations \$ \_\_\_\_\_

Total raised online \$ \_\_\_\_\_

Grand total \$ \_\_\_\_\_